



KHJA Annual Meeting at Georgetown College, KY Nov. 16, 2012

8.53 p.m. meeting called to order

- The 2011 meeting minutes were presented and stand as read
- Treasurer's report was presented (5/1/11 – 4/30/12):
 - Checking: **\$21,824.52**
 - Savings: **\$31,981.49**
 - Scholarship Account (Savings): **\$2,784.09**
 - \$5,150** in advertising (newsletter is averaging \$1500 to print)
 - \$7,530** in banquet reservations
 - \$2,918** silent auction (additional \$395 donations from membership for a total of \$3323)
 - \$14,697.32** spent on banquet , so total loss was **\$4,249.32** (please keep in mind that the difference in 2010 was **\$9,780.54**)
 - \$16,245** memberships
 - \$8,085** show approvals
 - Clinic made **\$5,741**, but we spent **\$11,954.83** (for comparison, in 2011: **\$8,208.50** was brought in from the clinic; we spent **\$7763.46**, marking a profit of **\$445.04**; this year we had two judges, which meant two flights, bills, etc.... and it ran against the OHJA banquet)
 - Total profit for this time frame was **\$86,084**
 - The 2011 KHJA Horse show made (they think) **\$60,000** – this is a 10 percent increase since last year.
 - We have written \$850 in clinic reimbursements since January 2011
- The 2013 KHJA KHJA clinic was discussed. It will take place on January 19 and 20 at Lakeside Arena in Frankfort and as always is not designed to make money, but to encourage additional learning opportunities for KHJA members and other horse enthusiasts. The TCP-approved clinic will be presented by Bernie Traurig and will be \$250 for riders and \$100 for auditors. The clinic will be catered to the audience to teach not only the rider but the audience as well; the audience will be able to see the progression of the riders over two days. Saturday night will consist of a seminar and presentation at the Best Western over dinner.
- BOD member Bruce Brown presented an opportunity for the KHJA newsletter (not the ads, just the material) to be reprinted in the Horseman's Corral, which is distributed in Michigan, Indiana, Ohio, Kentucky and West Virginia. In addition, KHJA members will be able to subscribe to the

Coral at a discounted rate.

- Discussion of the KHJA newsletter being mailed out to KHJA members, but cost seems prohibitive. It is always available online in a PDF download format for those who feel they do not get it in their area.
- Rule Changes: Marianne Murphy:

Green Print=Deleted text

Red Print = Rule Change

Blue Print = Editing changes

I GENERAL

A. Regular member shows must be held **in Kentucky or ...**

E. Each show must offer at least three classes in any **Hunter** classification offered with KHJA specifications, except Miscellaneous Classes **or Equitation**.

(I. **change a to an** outstanding balance **not rule change just proof reading change**)

~~K. Local members can show up to 4 regular member shows and receive regular member points for those shows but must show more local level horse shows than regular member shows during the year.~~

L. Any member in good standing ~~delete when the Annual Meeting/Banquet invitations are mailed~~ will receive **ballots**.

M. A committee will be appointed by the Board of Directors to review the current rule book. ~~Delete and the KHJA by laws.~~

Approved: Bruce Brown motioned, Trena Kerr seconded, passed

II. SHOW DATES

~~B. You will have 30 days after the points have been posted on the website to make inquiries to the association point secretary via email or postal mail.~~

Approved: Anne Laise motioned, Trena Kerr seconded, passed.

III. PRIZE LIST AND SHOW RESULTS

B. Regular member shows must send results electronically in ShoPro or USEF format. If sent in USEF format championship results must be sent in a PDF file.

Local shows may send results electronically in ShoPro or USEF format or send a hard copy. If sent in USEF format championship results must be sent in a PDF file. Do not email results.

Change old B. to C.

C. Point standings will be mailed out to those who request them on the membership form in June and December. For those that wish not to receive them by mail, a mass e-mail will be sent at the same time. You will have 30 days after the points have been posted on the website to make inquiries to the association point secretary via email or postal mail. After 30 days, the points will be considered official.

Change old C. to D.

- 1) ASTM approved helmets must be worn at all times when mounted.

Approved: Bruce Brown motioned; Lynn Johnson seconded, passed

IV. SHOW OFFICIALS

A. Judges. All judges at regular member shows must be ...

B. *Local shows... ~~(delete asterisks before Local)~~

C. Judge restrictions

(a) A judge may not be an owner of any interest in a horse (including but not limited to syndicate and partnership shares).

(b) A judge may not be a trainer, coach, exhibitor, rider, steward, lessor, lesee or manager at any Federation Licensed Competition at which he/she is officiating, including unrated classes.

It was noted here that if there is a conflict with B, the rider or horse will go unjudged. A competitor cannot show in a ring with a judge associated with them (if there are multiple rings), but can show at the show. This burden is the responsibility of the competitor.

Approved: Lynn Johnson motioned, Michelle Zimmer seconded, passed.

V. DEFINITIONS

B. Working Hunter.

(a) A Green Hunter....jump higher than 3'3".

(1) First Year:...

(2) Second Year ...

(b) Regular Working Hunter

~~Delete (e) separate awards will be made if at least three horses obtain points in each classification.~~

Change (f) to (c) If entries warrant...

M. Jumper:...**Children's Jumper, Adult Jumper, and Low Child/Adult Jumper are Local and Regular divisions**, all other classifications are Regular divisions.

(a) Hopeful Jumper: 0.75 meters (2'5") to 0.90 meters (2'11").

(b) Pre/Intermediate Children's/Adult Jumper: 0.75 meters (2'5") to 0.90 meters (2'11").

A question was raised on the Pre/Intermediate and Child/Adult jumper and Robbie Murphy's horse show. As KHJA cannot tell a horse show what classes to offer, suggestions will be made on how to rectify the issue of points counting for these divisions.

Add to rulebook: If a show offers classes with two classifications and the exhibitor shows in both, they do not garner double points; they obtain only the highest points

(c) **Children's Jumper**: see Zone 5 Specifications, 1.10 meters (3'7") to 1.15 meters (3'9") at regular shows, 0.90 meters (2'11") to 1.10 meters (3'7") at local shows. ~~{Delete description paragraph.}~~

(1) May be combined with Adult Jumper if there are fewer than 6 entries.

(d) **Adult Jumper**: see Zone 5 Specifications, 1.10 meters (3'7") to 1.15 meters (3'9") at regular shows, 0.95 meters (3'1") to 1.10 meters (3'7") at local shows.

~~{Delete description paragraph.}~~

(1) May be combined with Children's Jumper if there are fewer than 6 entries.

(e) **Low Children's/Adult Jumper**: see Zone 5 Specifications, 1.00 (3'3") to 1.05 (3'5") at regular shows 0.90 (2'11") to 1.00 meters (3'3") at local shows.

(f) **Training or Schooling Jumper**: 1.00 meters (3'3") to 1.10 (3'7").

(g) **Pony Jumper**

(h) **Modified Junior/Amateur Jumper**: 1.15 meters (3'9").

(i) Junior/Amateur Owner Jumper: 1.20 meters (3'11") to 1.40 meters (4'7").

~~Delete 1 Standings based on money earned.~~

(j) Open Jumper: 1.20 meters (3'11") and up.

~~Delete i Standings based on money earned.~~

~~Delete ii Separate awards will be given if at least three horses earn money in each classification.~~

Q. Limit Rider 2'6":

(a) A Limit Rider is one that has not won more than six blue ribbons over fences 2'6" or higher at KHJA shows.

T. Pre/Intermediate Children's Hunter

(a) May be combined with Pre/Intermediate...

* It was requested that this change be brought to Robbie Murphy

U. Pre/Intermediate Adult Hunter

(a) May be combined with Pre/Intermediate ...

W. Beginner Rider

Riders may not cross-enter into any 2'6" division, including jumpers. ~~Delete at the same show....~~

Y. Cross-Rails Green Horse/Pony:

(a) May cross-enter into Beginner Horse. ~~Delete or rider or Short and Long Stirrup.~~

Add Low Children's/Adult Jumper and separate Children's and Adult Jumper on the Table of Eligibility

Approved: Trena Kerr motioned; Bruce Brown seconded, passed.

VI. HIGH POINT AWARDS

A. Terms of Competition

8. No points will be counted in a class if fewer than three (3) entries have entered and competed. ~~Delete "in the first two classes of the division. This will follow USEF ruling." Championship points will be awarded if three (3) entries enter and compete in the first class of the division....~~

The first class must have three horses enter and compete in a division (a rider cannot

go in, trot and come out, but a fall from a horse is acceptable). If one horse does not come back in subsequent classes, the results will still count. Results will be tallied off of how many horses were in the first class. (i.e., the first class of a division can fill for a full three-class or more division.) The championship class will count, but not equitation or two jumper classes; it must be three classes to count as a division.

9. If a local member shows in five (5) or more rated horse shows, said rider will automatically become a regular member. This division will not affect crossrails, but will affect short stirrup (this is decided by which classes are recognized by USEF).

Approved: Trena Kerr motioned, Michelle Zimmer seconded, passed

VII. KHJA MEDAL

A. MEDAL FINALS AND QUALIFYING CLASSES

To be shown over a course of at least 8 jumps with two changes of direction and any of the following.

1. **Combination (ponies set to appropriate distance for height, show organizers may ask ponies to go in a specific order to avoid re-setting fences multiple times)**

1. Regular Member

A. Accumulate 30 points in age group equitation in the following over fence classes at rated shows.

1. Short stirrup (2')
2. 11 and under (2'3")
3. 12-14 equitation (2'6" - 2'9")
4. 15-17 equitation (3'0 - 3'3")
5. Adult equitation (3')
6. Taylor Harris or Ariat Adult medal (3')

~~7. USEF medal (3'6")~~

D. QUALIFICATION

3. 12 –14 equitation (2'6" – 3')

2. Local Members

A. Accumulate 30 points in a combination of age group equitation and KHJA medal classes offered at **non-rated** shows.

Approved: Tara Gnau motioned, Anne Laise seconded, passed

VIII. COURSES

B. period after fence. ~~Delete brush fence, ditch or bank.~~

C. A ground line is recommended for all fences in hunter courses.

X. RESPONSIBILITIES

B. Veterinarian and Blacksmith ~~delete Doctor~~ must be on call.

Sections VII and X stand as read, no motion

- Potential KHJA bylaw changes were read by Tara Gnau at 8.49 p.m.

Section I Membership and Dues:

B. Junior. A Junior member shall be a member who is less than 18 years of age. Junior members shall not be voting members. **Junior members shall vote on Junior Sportsmanship only.**

C. Family. A family membership allows an individual, who would qualify as a Senior member and/or his/her spouse and their children, who would qualify as Junior members, to become members of KHJA. Only those family members who would qualify as Senior members shall be voting members.

D. Members Shows. Regular member shows must be recognized by the United States Equestrian Federation (USEF). All member shows will be governed by United States Equestrian Federation (USEF) rules. **Local member shows must be members of KHJA and abide by KHJA rules.**

Section II Membership Meetings

- A. **Annual Business Meeting.** The Annual Business Meeting shall be held in November of each year. It shall be on the date and at the place designated by the Board of Directors.
- B. **Annual Awards Banquet.** The Annual Awards Banquet shall be held in January of each year. It shall be on the date and at the place designated by the Board of Directors, but in no event shall it be scheduled to conflict with the annual meeting of the USEF. High Score Awards will be presented at this banquet. The Annual Awards Banquet will rotate between each region of membership (Eastern KY, Western KY, Northern KY).

IV. BOARD OF DIRECTORS.

- A. Qualifications. Only Senior members or those members who would qualify to be Senior members in a Family Membership, who are current on their KHJA dues, shall be eligible to become members of the Board of Directors. There shall be one (1) Junior member chosen by the Junior membership to be a Junior Representative on the Board of Directors. The Junior Representative shall ~~shall~~ **may** attend Board of Directors meetings, but shall have no vote on matters coming before the Board.
- B. Regions for Directors. In an attempt to have all areas involved in the KHJA represented by the Board of Directors, the regions shall consist of three (3) areas, known as the Eastern Kentucky Region, the Western Kentucky Region and the **Northern Kentucky** Region. ~~as shown on the map attached hereto and made a part hereof Indiana and Tennessee shall have an appointed representative on the Board of Directors in an advisory capacity.~~
1. The total number of directors shall be 17 not including the officers (President, Vice President, Secretary-Treasurer, and Point Secretary). The number of Directors from **the Eastern, Western, and Northern regions** in Kentucky shall be in proportion to the total number of members residing in each area. The number of Directors from each area shall be determined **proportionately according to the membership in the geographical alignment, but in no event shall the number of Directors from any area in Kentucky be less than four (4).** ~~by dividing the total number of members in each Area by 12, but in no event shall the number of Directors from each of the Areas in Kentucky (Eastern and Western) be less than four (4).~~ This calculation shall be made every three (3) years **by the Board of Directors. (2012, 2015, 2018, 2021, etc.)**
- C. Meetings of the Board of Directors.
1. The Board of Directors shall meet at least four (4) times during the membership year to conduct business of the KHJA. **These meetings shall rotate between the three (3) regions with at least one (1) meeting being held in the North region and one (1) meeting being held in the East region.**
 2. Any member wishing to receive notice of the meetings of the Board of Directors shall ~~furnish the~~ **notify the** Secretary ~~a self-addressed, stamped envelope to be used~~ for notification of meeting dates, times and locations. Any member desiring to speak at a meeting of the Board of Directors must give prior written notice to the Secretary.
 3. **Minutes of the Board meetings shall be taken by the Secretary and posted on the KHJA website in a timely manner.**
 4. **Members of the Board of Directors must attend a minimum of three (3) board meetings a year or risk termination of tenure.**

V. OFFICERS

A. The officers of KHJA shall be a President, Vice President, Secretary-Treasurer, and Point Secretary

1. The President and Vice President may be elected for 2 consecutive terms for a total of four(4) years unless running unopposed.
2. The Secretary-Treasurer and Point Secretary are not elected positions and shall be appointed by the board of directors.

B. The Secretary-Treasurer and Point Secretary will be compensated at the discretion of the president with the approval of the board.

C. Each officer will be given a job description that has been approved by the board. Changes will be made as needed.

VI. ELECTION OF BOARD OF DIRECTORS AND OFFICERS.

A. The sitting Board of Directors shall act as a Nominating Committee. Each voting member shall be requested to suggest candidates to fill the vacancies of the Board of Directors and officers. An email shall be sent to the voting membership requesting suggestions for the Board of Directors no later than October 1st each year. The Nominating Committee will choose a slate of candidates to fill board openings. A candidate is only eligible to be elected if placed into nomination by the Nominating Committee. ~~or from the floor by a voting member present at Annual Meeting.~~

B. Each year the President, with Board of Directors approval, shall appoint an election committee consisting of three (3) ~~to five (5)~~ voting members who are current on their dues and not nominated for election in the ~~instant~~ immediate election. This committee will count the votes at the Annual Business Meeting.

C. Voting shall be by secret ballot. Voting members, who are current with their dues, may vote either by mail ~~in person at~~ by bringing their ballots to the Annual Meeting Business Meeting. A ballot with the names of the candidates proposed by the Nominating Committee shall be mailed to voting members at least 30 days prior to the Annual Meeting Business Meeting, along with a return envelope addressed to the Chairperson of the Election Committee with a space for the voting member's name and return address, which must be completed in order to have the vote counted. An envelope marked "Confidential Ballot," in which the completed ballot will be placed and sealed, will also be included. The ballots of voting members voting by mail must be received by the ~~Chairperson of the Election Committee~~ Secretary-Treasurer no later than noon on the day prior to the Annual Business Meeting. Those members who elect to vote at the Annual Meeting Business Meeting may deliver their sealed confidential ballots, in the return envelope with member's name and address, to a member of the Election Committee.

VI. AMENDMENT TO BYLAWS.

A. An amendment to these bylaws may be adopted on a two-third (2/3) vote of the voting members, either present or by proxy at an Annual or Special Meeting. The Board of Directors

shall send each voting member of the KHJA a written copy **or an email alerting them to an upcoming vote on the by-laws. The proposed changes to the by-laws will be posted on the KHJA website** of the proposed amendment at least seven (7) days prior to the meeting at which the amendment will be considered.

VII. SPECIAL EVENTS.

A. Special events and projects suggested to or proposed by the Board of Directors shall be explained to the membership and the feeling of the membership shall be solicited (by return mail **or email**) before the action of the Board of Directors shall be final. Notification of these events shall be sent out allowing sufficient time for response.

B. Special events and projects funded by the KHJA shall be proposed to the membership and the will of the membership shall be solicited by return mail **or email** before the action of the Board shall be final. Notification of these events shall be sent out allowing sufficient time for response.

All changes accepted; Board member Bruce Brown motioned; Michelle Zimmer seconded.

- Changes to KHJA Scholarship Application discussed and included making a sheet for volunteers to take to KHJA sanctioned events to be signed by horse show management (Sarah Coleman will complete this) .
It was mentioned that it should not be necessary for applicants to be KHJA members for three consecutive years, though they should have been a KHJA member for at least three years to apply for the KHJA membership.
- A committee to study and present both positives and negatives of combining point opportunities was discussed. BOD member Marianne Murphy motioned to form said committee; BOD member Bruce Brown seconded. This committee will be formed from Board members, with KHJA members allowed to attend meetings and contribute.
The hope is to present their findings at the March KHJA Board meeting, with a vote by membership in November 2013.
Members of this committee include: Sara Spry, Lynn Johnson, Ken Evancic, Erin Silvestri, Joyce Brinsfield, Nancy George, and Nancy Appelhof.
- Horsemanship Challenge Quiz mentioned by Trena Kerr. This event is completely free and two KHJA members were in Chicago at the time of the Annual Meeting: Cassie Spiegel and Morgan Miller (our current KHJA Junior Representative). The contests consist of 100 questions and is open to junior only. This event overlapped with the Emerging Athlete Program finals, where KHJA member Megan Devine was competing.
- Mention of KHJA elected Junior Representatives. The position for 2013 will be co-held by Cecilia Winfrey and Jen Evancic. In their meeting, Juniors discussed hosting a pizza party on the Saturday of the KHJA horse show, as well as presenting a welcome bag for KHJA Derby

contenders. Suggestions also included a KHJA members-only class as well as being community-service oriented and not simply horse-service oriented. The junior members are working on a listserv to include all KHJA junior members as well as articles to place in the newsletter.

- Trena Kerr made a motion to extend clinic discount to adult amateurs; it was seconded by Michelle Zimmer and Sara Spry.
- New KHJA Board members announced. They include:
 - President:** Elaine Schott
 - Vice President:** Diana Conlon
 - Eastern Kentucky:**
 - Joyce Brinsfield
 - Bruce Brown
 - Sarah Meier
 - Melissa Murphy
 - Dave Warner
 - Western Kentucky:**
 - Tara Gnau
 - Northern Kentucky:**
 - Katrina Fanning
 - Elaine Hoffman
- Bruce Brown motioned, Dave Warner seconded; the meeting was adjourned at 9.20 p.m.